



Suchitwa Mission
Local Self Government Department
Government of Kerala

1656/C4/2024/SM

15.03.2024

Inviting Expression of Interest (EoI) for Empaneling agencies as Service provider for Installation and Operation & Maintenance of Modern Gas Crematorium (Furnace & Chimney) using LPG as Fuel

Suchitwa Mission is the technical agency of Government of Kerala under the Department of Local Self Government authorized to provide technical and financial assistance to the LSGIs for sanitation and waste management schemes utilizing assistance from Central and State Governments.

Suchitwa Mission decided to invite expression of interest (EoI) for empaneling more agencies as service provider for installation and operation & maintenance of modern gas crematorium (Furnace and chimney) using LPG as fuel.

EMPANELMENT OF AGENCIES

DISCLAIMER

1. The information contained in this Expression of Interest (here after expressed as "EoI") document or subsequently provided to agencies, whether in documentary form by SUCHITWA MISSION, is provided on the terms and conditions set out in this EoI and such other terms and conditions subject to which such information is provided.
2. This EoI is not an agreement or an offer by the SUCHITWA MISSION to the prospective agencies or any other person. The purpose of this EoI is to prepare a list of agencies eligible for participating in the provide interested parties with information that may be useful to them in the formulation & submission of their proposals pursuant to this EoI.
3. This is not an invitation to tender. Full tendering procedure will be applied to selected firms prequalified and found capable of executing the project. Only shortlisted firms will be contacted for the tender process. Nothing in the advertisement shall be construed to be a commitment on the part of Suchitwa Mission. Suchitwa Mission does not guarantee to proceed further than the EoI, this invitation for EoI being neither an agreement nor an offer for award of work.
4. This EoI includes statements, which reflect various assumptions and assessments arrived at by the SUCHITWA MISSION in relation to this EoI. Such assumptions, assessments and statements do not purport to contain all the information that each agency may require.
5. This EoI may not be appropriate for all persons, and it is not possible for SUCHITWA MISSION to consider the objectives, technical expertise and particular needs of each party who reads or uses this EoI. Information provided in this EoI to the agency may be on a wide range of matters, some of which may depend upon interpretation of law.
6. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. SUCHITWA MISSION accepts no

responsibility for the accuracy or otherwise of any interpretation or opinion on the law expressed herein.

7. SUCHITWA MISSION makes no representation or warranty and shall have no liability to any person including any agency under any law, statute, rules or regulations or tort, principles of restitution for unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EoI or otherwise, and any assessment, assumption, statement or information contained therein or deemed to form part of this EoI or arising in any way in this Selection Process.
8. SUCHITWA MISSION also accepts no liability of any nature whether resulting from negligence or otherwise, however arising from reliance of any agency upon the statements contained in this EoI or otherwise, however arising from reliance of any agency upon the statements contained in this EoI.
9. SUCHITWA MISSION may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EoI.
10. The issue of this EoI does not imply that SUCHITWA MISSION is bound to select an agency or to appoint the selected agency, as the case may be and SUCHITWA MISSION reserves the right to reject, all or any of the Proposals, extend the last date without assigning any reasons whatsoever, by notifying in suchitwa Mission's website.
11. The activities/ service/ process proposed by the agency shall be environment friendly and complying with the waste management rules of the country. If suchitwa mission finds that the proposed service is not compatible with existing rules of the state, the same shall be outrightly disqualified.

Suchitwa Mission is pleased to announce our intention to enlist the service providers for installation and operation & maintenance of modern gas crematorium (Furnace and chimney) using LPG as fuel. We are inviting expressions of interest from eligible and reputable service providers who specialize in providing service to the LSGIs in above mentioned area.

Scope of Work

The main scope of this EoI is to identify more experienced and competent agencies as service providers for installation and operation & maintenance of modern gas crematorium (Furnace and chimney) using LPG as fuel.

- The proponent should be capable of giving technical suggestions, installation of modern gas crematoriums per Government/ Suchitwa mission approved specification for crematorium furnace & chimney, Pollution control systems and safety measures, all allied mechanical components and related civil works such as foundation for furnace & chimney, ETP, ash pit etc. complete for the successful functioning of crematorium.
- The agencies selected shall analyze the emission standards of crematorium after the completion of the trial run.

- The service provider has to submit a letter of satisfaction to the concerned LSGI on the functioning of all the modules and on the performance of the total unit.
- The proponent shall follow proper guidelines as per Kerala Municipal & Panchayath Building rules, Kerala Panchayath Raj (Burial and Burning Grounds) Rules, Kerala Municipal Acts and norms as prescribed by KSPCB.
- The empaneled agencies shall be engaged for the task by the LSGIs through prevailing tender procedures.

A technical Committee constituted to evaluate the EoIs shall evaluate the technical knowledge, experience, expertise, competency etc. of the agency in this field. The applicant agency shall do a technical presentation to prove their credentials before the technical committee. Copies of all documents to prove experience, expertise and manpower, certifications/ appreciations, work order received so far may also be enclosed along with the application.

Eligibility Criteria

1. The interested entity should essentially meet the following eligibility criteria:
 - a. The agency must possess minimum 3 years' experience, expertise and manpower in installation and operation & maintenance of Modern Gas Crematoriums.
 - b. The proponent should be a registered firm with valid GST number for the line of business the entity is engaged in.
 - c. Audited balance sheet and annual report for the last two years (2021-2022, 2022-2023) should be submitted.
2. The required documents such as technical design of the Modern Gas Crematorium, its performance details along with explicitly supporting the past experience, list of existing and past clients with details of services offered, details of similar projects executed, with copies of agreements/ work order (minimum 3 nos), completion/ satisfaction certificates (minimum 3 nos), CVs of key personnel and other related details to verify all eligibility criteria must accompany the EoI.
3. The agency must comply with all the guidelines and strategies published by Suchitwa Mission, guidelines as per Kerala Municipal & Panchayath Building rules, Kerala Panchayath Raj (Burial and Burning Grounds) Rules and norms as prescribed by KSPCB and Government of Kerala related to Crematorium construction and management.
4. While selecting the agency, weightage shall be fixed for government registrations, technical knowledge, Certifications received for proposed technologies, experienced manpower etc.

Evaluation Criteria

The evaluation of expressions of interest will be conducted by Suchitwa Mission. Shortlisted candidates will be invited to participate in the technical review meeting. Once after technical review, the eligible agencies shall be empaneled.

Preparation for submission of EoI

1. The entity/bidder shall ensure that it fulfills the eligibility criteria and other essential conditions.
2. The EoI complete in all respects must be submitted together with technical proposal and other requisite information and annexure(s). The EoI should be free from ambiguity, change or interlineations. Incomplete EoI will not be considered and is liable to be rejected without making any further reference to the entity.
3. The EoI shall be duly signed on each page by a person authorized by the entity. Documents of the entity authorizing such person must accompany the EoI. Suchitwa Mission reserves the right to reject outright any EoI unsupported by proof of the signatory's authority.
4. The included Annexures I, II, III & IV shall also be attached along with technical proposal for furnishing details to evaluate the agency's competency in the field, Details of work done, completion certificate, work agreement, work order for each woks shall be attached.
5. Audited Balance sheets for the last 2 consecutive years to be furnished along with the application.

Submission Details

Interested parties are requested to submit a detailed proposal for empanelment to the "**Executive Director, Suchitwa Mission, Fourth Floor, Revenue complex, Public office Compound, Palayam - 695 033, sanitationkerala@gmail.com., 04712316730.**

U.V Jose IAS (Retd)
Executive Director
Suchitwa Mission

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

LETTER OF SUBMISSION

(On the Letter head of the agency including full Postal Address, and telephone, facsimile and e-mail address.)

Reference No. _____

Date: ___/___/2024

To

The Executive Director,
Suchitwa Mission,
Local Self Government Department
Thiruvananthapuram,
Kerala

Sir,

SUBJECT: Inviting Expression of Interest (Eoi) for empanelling agencies as service providers for Installation and Operation & Maintenance of Modern Gas crematorium using LPG as fuel -reg.

Having examined and understood the details given in Eoi document for the above project, wehereby submit the relevant information for considering the EOI for getting empanelled as service providers in the field of Installation and Operation & Maintenance of Modern Gas Crematorium using LPG as fuel.

1. We hereby certify that all the statements made, and information supplied in the enclosed forms and accompanying statements are true and correct.
2. We have furnished all information and details necessary for the Eoi and have no further pertinent information to provide.
3. We confirm that we have no objection in Suchitwa Mission or their authorized representative approaching individuals, employers and entities to verify our competency, genuinely and general reputation.
4. We declare that all the provisions of this Eoi Documents are acceptable to us and we will be bound to comply with the instructions and guidelines issued in this regard, once we get empaneled.
5. We also declare that we have not been debarred/ blacklisted by any Government/Semi Govt. organization in any state/country.

Date of Submission:

Name &Signature of the Authorized Signatory.

Place:

Company Seal

Annexure - II

GENERAL INFORMATION OF THE APPLICANT

Note: Separate sheets may be used wherever necessary

1. Name & Address :
2. Name & Designation of the concerned officer

to whom all reference shall be made:

3. Phone no.s / Mobile no.s/ Fax no.s :
4. E-Mail ID :
5. Chief of the Organization

E-mail ID:

6. Total No. of Employees/Manpower Strength :
7. No.of offices / Centre (enclose the list) :
8. Type of the Organization: (Public Sector/Limited/Private limited/Partnership/Proprietary/Society/Any other)
9. Any other information that may like to give in order to highlight:
10. Name & Address of local representative, if any:

Place:

Date:

Signature of Party:

Name & Designation

Company Seal

Annexure III

DETAILS OF WORKS AND SERVICES DONE IN THE PREVIOUS THREE YEARS:

No.	Description of work	Name & Details of Client	Value of work	Period		Work done directly or through sub-contractor	Remarks
				From	To		
1.							
2.							
3.							
4.							
5.							

Note: Separate sheets may be used wherever necessary.

SIGNATURE OF THE APPLICANT

SEAL OF THE FIRM

Annexure IV

CONCURRENT COMMITMENTS

No.	Description of work	Customer details	Value of work	Period / Status of work (Date of commencement of work)	Work done directly or through sub-contractor	Remarks
1.						
2.						
3.						
4.						
5.						

Note: Photocopy of Performance Certificate/ Completion Certificate of Owner in support of the work mentioned above may be enclosed.

Note: Separate sheets may be used wherever necessary.

SIGNATURE OF THE APPLICANT

SEAL OF THE FIRM