



Suchitwa Mission
Local Self Government Department
Government of Kerala

1153/B/2008/SM

03.12.2023

Quotation Notice

Sealed competitive quotations are invited by Suchitwa Mission for providing one LMV with seating capacity of 5 (4+1) AC car with valid taxi permit for office use for one year or till purchase of a new vehicle whichever is earlier on monthly rental basis. The bidder shall quote the minimum rate for the vehicle in the prescribed Quotation form with terms and conditions supplied at free of cost from this office. The sealed quotation in the prescribed form along with signed copy of terms and conditions and attested photocopies of RC book and valid insurance shall be addressed to the Executive Director, Suchitwa Mission, Public Office Building, 4th Floor, Museum Road, Vikas Bhavan.P.O, Thiruvananthapuram, Kerala - 695033.

The last date of receipt of sealed quotation is **11/12/2023 at 3.00 PM**. The quotations will be opened at 3.30 pm on the same day.

T M Muhammed Ja
Executive Director (i/c)

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.



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Terms and conditions for hiring of Vehicle

1. The vehicle must be LMV (with seating capacity 4+1) A/C Car good in running condition with valid taxi permit
2. Periodical maintenance and servicing of the vehicle should be done by the agency at regular intervals at their own cost
3. Comprehensive insurance cover, vehicle tax and other tax payable as per RTO norms/other expenses incurred viz on fuel. Lubricants, timely repairs, driver's wages etc. shall be completely borne by the agency
4. The vehicle should be made available at the office premises as per prescribed timings. Copies of the registration book and insurance details by the vehicle must also be furnished.
5. The agency should have a stand -by vehicle available at short notice which should be provided immediately in case of break down of the regular vehicle
6. All penalties challans etc imposed by law enforcing agencies for any kind of default including road accidents will be borne by the agency.
7. Suchitwa Mission shall not be held liable / responsible for any mishap / accident that occurs the vehicle during the period of contract on account of any and malfunctioning of the vehicle due to the negligence of the driver while driving or any reasons whatever.
8. The contract will be valid for a period of one year and can be extended further on mutually agreeable terms and conditions subject to rendering satisfactory services.
9. If the quotation is accepted, the contractor shall execute proper agreement with Suchitwa Mission on stamp paper worth Rs.200/-. The contractor has to submit DD for an amount of Rs.2000/- in favour of Executive Director, Suchitwa Mission as security deposit. The security deposit is liable to be forfeited in case the contractor unilaterally withdraws from the contract before the expiry of the terms of contract.
10. Suchitwa Mission reserves the right to accept/reject any/all quotations without assigning any reason thereof. No communication in this regard will be entertained. The decision of the Executive Director, Suchitwa Mission will be final and binding in the matter.

I/we have read and understood the above terms and conditions.

T M Muhammed Ja
Executive Director (i/c)



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QUOTATION FOR HIRING OF VEHICLE WITH DRIVER

Name and Address of the Vehicle provider with phone No & E mail ID		
SL.No	Description	Amount Quoted (Rs.)
1.	Monthly hire charges of one vehicle with driver for a distance of 2000 km per month covering all cost fuel, oil, repair, service tax etc	
2.	Rate per km for running in excess of 2000 km	
3	Driver's Bata for that if any (one night) (Night means 12 hrs from 8.30 p.m to 8.30 a.m)	
4.	Details of vehicle Reg No. Year Make Insurance details Taxi permit no. and date	
5	Name and address of the Registered Owner	

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Executive Director (i/c)

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