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Local Self Government Department,
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3469/G/2024/SM 23.12.2024

Re-notification
Extension of date of submission of EOI

Suchitwa Mission has invited Expression of Interest (Eoi) for the Empanelment of agencies for DPR preparation, Execution and Project execution of Greywater Management Projects vide Notification No. 3469/G/2024/SM dated 06/12/2024. The last date for the submission of detailed proposal in soft copies is extended to **01/01/2025, on or before 5.00 PM** and the hardcopy of the same shall be sent in sealed cover to '**The office of Executive Director, Suchitwa Mission**' on or before **04/01/2025 ,5.00 pm.** (Those who have already applied need not apply again).

U.V Jose IAS (Retd)
Executive Director

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical

signature.



3469/G/2024/SM

06.12.2024

SUCHITWA MISSION

Expression of Interest (“EOI”)

Empanelment of Agencies for DPR Preparation, DPR Preparation & Execution, and Project Execution of Greywater Management Projects.

Issued by

Suchitwa Mission
Local Self Government Department
Government of Kerala

4th floor, Revenue Complex, Public Office Compound,

Thiruvananthapuram - 695033

Ph: 0471 – 2316730, 2319831, 2312730 Fax : 0471 – 2326334

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Website: <https://suchitwamission.org/>

Date of publication: 06.12.2024

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Abbreviations

CPWD	Central Public Works Department
DEWATS	Decentralized Wastewater Treatment Systems
EOI	Expression of Interest
GP	Grama Panchayat
GWM	Grey Water Management
GWMF	Grey Water Management Facility
KPWD	Kerala Public Works Department
KSPCB	Kerala State Pollution Control Board
LLP	Limited Liability Partnership
LSG	Local Self Government
NGT	National Green Tribunal
O&M	Operation and Maintenance
PRI	Panchayat Raj Institutions
RBS	Reed Bed System
RTI	Right To Information
SBM	Swachh Bharat Mission

SBS	Small Bore System
TSG	Technical Support Group
ULB	Urban Local Body
WSP	Waste Stabilization Pond

DISCLAIMER

1. The information contained in this Expression of Interest document ("EoI") or subsequently provided to Applicants (Firms), whether verbally or in documentary or any other form by any of its employees will not be valid. The information shared in documentary form by Executive Director, SUCHITWA MISSION will only be valid.
2. This EoI is not an agreement or an offer by the SUCHITWA MISSION to the prospective Applicants or any other person. The purpose of this EoI is to provide interested parties with information that may be useful to them in the formulation & submission of their Proposals pursuant to this EoI.
3. This EoI includes statements, which reflect various assumptions and assessments arrived at by the SUCHITWA MISSION in relation to this EoI. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require.
4. This EoI may not be appropriate for all persons, and it is not possible for the SUCHITWA MISSION to consider the objectives, technical expertise and particular needs of each party who reads or uses this EoI. Information provided in this EoI to the Applicants may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. SUCHITWA MISSION accepts no responsibility for the accuracy or otherwise of any interpretation or opinion on the law expressed herein.
5. SUCHITWA MISSION makes no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution for unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EoI or otherwise, and any assessment, assumption, statement or information contained therein or deemed to form part of this EoI or arising in any way in this Selection Process.
6. SUCHITWA MISSION also accepts no liability of any nature whether resulting from negligence or otherwise, however arising from reliance of any Applicant upon the statements contained in this EoI.
7. SUCHITWA MISSION may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EoI.
8. The issue of this EoI does not imply that SUCHITWA MISSION is bound to select an Applicant or to appoint the Selected Applicant, as the case may be and the SUCHITWA MISSION reserves the right reject all or any of the Proposals without assigning any reasons whatsoever.

1. Background

Suchitwa Mission is the Technical Support Group (TSG) of Local Self Government Department (LSGD) , Government of Kerala. Additionally, it is the nodal agency for implementing Swachh Bharat Mission (SBM) Urban and Grameen in Kerala. It is responsible for providing technical and managerial support to the Local Self Governments of the State. It is responsible for conceptualizing, action planning, conducting creative workshops, organizing training Programmes, initiating sector related studies, bringing out occasional papers, initiating action research, conducting monitoring and such other activities in the Waste Management Sector.

There is a requirement to establish sufficient Grey Water Management Facilities (GWMF) throughout the state and currently the state is in the nascent stage for implementing the grey water management projects. Consequently, the state is fully committed to showcase the progress in the implementation of Grey Water Management (GWM) projects. The state faces challenges in managing greywater, which is wastewater generated from domestic activities such as laundry, dishwashing, and bathing. The state has been adopting various management practices to treat and reuse greywater, primarily focusing on decentralized treatment systems, sustainable methods, and community-based approaches. and experiencing high population density, the state intends to establish community level GWMF.

One of the major challenges faced by Kerala in setting up GWMF is lack of awareness on greywater and its management, unavailability of land, unsuitable soil, siltation in drains, high groundwater table, frequent flooding, public managing their greywater in their household premises itself and lack of understanding on the need of a community GWM Facilities. Constructing infrastructure on uneven terrain requires more resources and sophisticated engineering solutions, which can increase costs and complexity.

Under the Swachh Bharat Mission 2.0 (Grameen), an allocation of 153 Crores has been made for Greywater Management. The local bodies will have the flexibility to utilize their Urban Agglomeration and 15th Finance Commission funds for these projects, thereby making financial constraints inconsequential. The conveyance fund can be undertaken through MGNREGS/MP LAD/MLA LAD/15th Finance Commission Funds. LSGs lacks human resources for implementing GWMFs. The mere number of accredited agencies for Liquid Waste Management (LWM) projects are unable to cater the needs of the LSGs as the numbers

are large. The primary objective of this EOI is to identify and empanel the local contractors/firms/agencies/organisations/startups in designing and executing GWMF in the feasible locations based on the category explained in Chapter 2.

2. Objectives of EOI

The objective of the EOI is to empanel the agencies among the following three categories.

- Category 1 : DPR Preparation and GWM project Execution
 - Agency shall be responsible for **BOTH** designing of the GWMF and its execution
- Category 2 : GWM project Execution
 - Agency shall be responsible **ONLY** for the execution of the project based on the technically sanctioned DPR given by the LSG
- Category 3: DPR preparation and Handholding support
 - Agency shall be responsible **ONLY** for the design of the DPR and handholding throughout the execution of the project

3. Technology Options

The following are the technologies mentioned in the manual for community-level Greywater Treatment. The detailed technical notes and design procedures can be obtained from the manual published by the Department of Drinking Water and Sanitation (DDWS), GoI. (https://swachhbharatmission.ddws.gov.in/sites/default/files/Technical-Notes/Greywater_Management_Manual_English.pdf)

1. Community leach pit
2. Modified Community Leach pit
3. Decentralized Wastewater Treatment System (DEWATS)

The upcoming other technologies are also considered for the GWMF

1. Customized technology depending on the context and geography of the site preferably Nature-Based Solutions
2. Technologies approved by CPHEEO
3. Technology developed and Approved by CSIR, R&D institutions
4. Innovative Technologies approved by the Government of Kerala or Suchitwa Mission

The conveyance shall be designed and implemented by the empaneled agency and conveyance shall be through gravity sewers or small bore sewers or through a suitable means depending on the site conditions. The toolkit for Greywater Management emphasizes the strategy planning for Greywater Management in the household level and community level (<https://swachhbharatmission.ddws.gov.in/sites/default/files/Technical-Notes/GWMtoolkit.pdf>)

4. Scope of Work

The scope of work of the empanelled agency varies with the category for which they are empanelled.

- Category 1 empaneled agencies shall Design, and Construct GWM Facilities of suitable capacities in identified lands in the State with the technologies mentioned in Chapter 3 of this EOI. The conveyance shall be designed and implemented by the empaneled agency and conveyance shall be through gravity sewers or small-bore sewers or through a suitable cost-effective means depending on the site conditions.
- Category 2 empaneled agencies shall Construct GWM Facilities and their conveyance means in the identified lands based on the technically sanctioned DPR in the State with the technologies mentioned in Chapter 3 of this EOI. The empanelled agency shall agree with the DPR specifications and conditions and be allowed only to proceed in line with the DPR.
- Category 3 empaneled agencies shall Design GWM Facilities and their conveyance means are suitable for the identified lands based on the requirement of the local body. The agency shall adopt cost-effective and suitable technologies mentioned in Chapter 3 of this EOI. The agency is liable to handhold and support the LB and the contractor who is taking the execution work.

The general considerations which may be applicable for all the Categories are listed below

1. Operation and maintenance of the GWM Facilities shall be undertaken by the LSG themselves or shall be given to external agencies.
2. Design and construct the GWM Facilities (greywater treatment facilities) based on the monitoring data of the Grey water collected from the establishments.

3. GWM Facilities preferably shall be free from moving parts and be a nature-based system to reduce the O&M requirements.
4. The implemented GWM Facilities shall not cause inconvenience to the users, and they should be free of odor, noise, emissions, or any other disturbances.
5. The agencies shall undertake the percolation test to ascertain the percolation capacity of the soil in case of soil absorption systems. Different percolation rates as per IS 2470: Part II is given in the Annexure V.
6. The empaneled agencies have to take part in the bidding process carried out by the LSGs to get competitive pricing for the GWM Facilities. The LSGs will be using the empanelment as a prequalification for getting an offer for establishing the GWM Facilities, DPR preparation, or both DPR preparation & execution. Under no circumstances, will work be awarded directly to any agency by the LSGs. Work will be awarded only to the lowest bidder through a limited tender among the empaneled agencies.
7. The successful bidder will be given the work order by the LSG. In the mode of implementation through Category 1 and Category 3, agencies shall prepare the DPR and shall obtain the approval of process flow from the Technical Committee of Suchitwa Mission.
8. Based on the approval by the Technical Committee, the Concerned Engineer from LID & EW (based on the financial power) shall issue a Technical Sanction through PRICE.
9. The land allocation, power connection, and funding will be through the LSG. All the disputes related to land and public unrest will be resolved by the LSG.
10. After issuance of the Technical Sanction (TS), the agency shall complete and commission the GWM Facilities and it shall not exceed 6 months from the TS date.
11. The agencies shall conduct topography, terrain and other required assessments for the efficient conveyance of greywater.
12. The agency shall prepare a Standard Operating Procedure (SOP) in Malayalam and English for operating and maintaining the GWM Facilities and conveyance system during handover of the work.

5. Tenure of Empanelment

The tenure of the empanelment will be for **Three** years from the date of proceedings by the Executive Director, Suchitwa Mission.

6. Timeline

The tentative timeline is listed as follows.

Activity	Date
Issuance of EOI	06.12.2024
EOI closing date	23.12.2024
Presentation before the technical committee	To be intimated later
Empanelment of agencies	Upon Suchitwa mission approval

7. Eligibility Criteria

7.1 General Criteria

The general criteria that essentially need to be met by the Category 1,2,3 applicants are given below

- All Bonafide contractors/Agencies/Organizations, Registered Companies/ Firms including Registered Partnership Firms, Proprietorship Firms, Registered Consortiums & valid 'Joint Ventures' and contractors/bidders operating for at least 2 years in India before the date of submission of EOI are eligible to apply for the empanelment
- The agency shall be a registered firm with a valid Goods and Service Tax number for the line of business the agency is engaged in. (GST and TAN/PAN must be submitted).
- All the agencies who are registered with Kerala Startup Mission are eligible to apply for this EOI.
- The agency should not be blacklisted by the Central/State Government or PSUs.

7.2 Essential Criteria

The essential criteria stipulated for different categories are listed below. The interested agencies shall essentially meet the following criteria.

A. Criteria for Agencies/firms		
Category 1 (DPR Preparation and GWM project Execution)	Category 2 (GWM project Execution)	Category 3 (DPR preparation and Handholding support)
Annual turnover for the last two years shall not be less than 1 Crore each for two consecutive years within last three financial years	Annual turnover for the last two years shall not be less than 1 Crore each for two consecutive years within last three financial years	Annual turnover for the last two years shall not be less than 20 lakh each for two consecutive years within last three financial years
Agency should be involved in the designing and execution of wastewater conveyance (pipelines or drains) and sewage/sullage treatment projects using any of the technologies mentioned in para 3 of this EOI or similar technologies approved by competent authorities for at least two projects (DPR preparation to Project execution)	Agency should be involved in execution and commissioning of water or wastewater conveyance (pipelines or drains) and its treatment (water/sullage/sewage/storm water flow) for at least five projects. (Execution of approved DPR)	Agency should be involved in the designing of wastewater conveyance (pipelines or drains) and sewage/sullage treatment projects using any of the technologies mentioned in para 3 of this EOI or similar technologies approved by competent authorities for at least five projects. (DPR preparation and handholding for the execution).

B. Criteria for Startups		
Category 1 (DPR Preparation and GWM project Execution)	Category 2 (GWM project Execution)	Category 3 (DPR preparation and Handholding support)
The Startup should be incorporated as a private limited company or registered as a partnership firm or a limited liability partnership		
The consultancy firm, to be a start up firm registered under the Kerala startup mission and recognised by Department of Industrial Policy and Promotion, GoI and having wastewater treatment as their domain area		
Annual Turnover to be within the limit stipulated for Startups		

7.3 Documents to be submitted

The following documents shall be submitted along with the EOI

General/Essential Criteria	Documents to be Submitted
<p>Contractors/Agencies/Organizations, Registered Companies/ Firms including Registered Partnership Firms, Proprietorship Firms, Registered Consortiums & valid 'Joint Ventures' and contractors/bidders and operating for at least 2 years in India prior to the date of submission of EOI</p> <p>Startup Registration</p>	<p>Incorporation certificate/Registration certificate certified by the competent authority. Partnership deed for LLP/partnership firms</p> <p>Startup registration certificate issued by the competent authority</p>
<p>Annual turnover</p>	<p>Certified auditor statements and audited balance sheets</p>
<p>Proof of work experience</p>	<p>For Category 1&2: Work completion certificate from the competent authority/ work order in case of ongoing project.</p> <p>For Category 3: Technical Sanction Letter/Work Completion Certificate</p> <p>All Categories:</p> <p>Photographs for completed and ongoing works with watermarked dates.</p> <p>Self-declaration of the works done.</p>
<p>Not blacklisted by Government/PSU/Local Government</p>	<p>Self-declaration as in Annexure I</p>
<p>Registration with GST number</p>	<p>Provision of GST registration certificate</p>

Startup Registration	Startup registration certificate issued by the competent authority
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7.4 Preparation for submission of EOI

- The agency shall ensure that it fulfills the eligibility criteria stipulated in para 7.1 and 7.2.
- The EoI application, complete in all aspects, must be submitted together with requisite information and Annexure(s). The EoI should be free from ambiguity, change, or interlineations.
- An incomplete EoI will not be considered and is liable to be rejected without making any further reference to the agency.
- The EoI shall be duly signed on each page by an authorized person. Documents authorizing such a person must accompany the EoI. Suchitwa Mission reserves the right to reject outright any EoI unsupported by proof of the signatory’s authority.
- The agency is **ONLY** eligible to apply for **ONE** category as described in para 2 and agencies applying for multiple categories will be summarily **rejected** without making any further reference to the agency.
- The agency shall select the preferred district/districts in Kerala for undertaking work and submit the order of preference list as per Annexure 2 along with the Letter of Submission and the agency shall mention the **category** to which they are applying.

8. Selection Process

The EOIs will be evaluated against the eligibility criteria mentioned in para 7. The agencies meeting the minimum eligibility criteria and scoring 50% or above will be called for a technical presentation before the technical committee. Considering the presentation and its evaluation, the provisionally qualified agencies will be called for a workshop and those agreeing to the terms and conditions will be empaneled for 3 years.

9. Evaluation Matrix

The evaluation for this EOI is limited to a Maximum of 70 marks for the Agencies and 50 Marks for Startups. The details regarding the mark distribution are depicted in the below table

9.1 Evaluation Matrix for Agencies

Sl. No	Parameter	Requirement	Proof	Marks
1	Certificate of incorporation/registration certificate/Partnership deed	The agency shall be in operation and shall be incorporated and operating for at least 2 years in India	Certificate of Incorporation can be given with Annexure 1. Agreement for Joint venture, if applying through a joint venture (Submit Annexure IV). Partnership deed and registration for partnership agencies	2 years - 5 marks ; For every additional year 2 marks will be given (10 marks max)
2	Annual Turnover	The annual turnover for the last 2 consecutive financial years each Category 1: 1 Crore Category 2: 1 Crore Category 3: 20 lakhs	The audited financial statement and auditor certificate can be given in Annexure I	Mentioned turnover -10 marks; >Mentioned turnover – 4 marks for each additional turnover of 10 lakhs (20 marks max)
3	Experience	Detailed experience requirements are mentioned in the Essential criteria table Category 1: 2 projects Category 2: 5 project Category 3: 5 projects	Certificate issued by a competent authority with name and seal in letterhead (Details shall be given in Annexure III). Self-declaration of the works done.	Mentioned criteria - 5 marks > Mentioned criteria: 2 mark each for additional fulfilling the criteria (Max 10 marks)

4	CV of key functionaries	Shall have at least one Graduate Engineer and one Diploma holder for executing the projects	Graduation or Diploma shall be in Civil/Mechanical / Environmental/Chemical CV of the mentioned functionaries along with relevant certificates to prove the qualification and proof of employment in the agency (CVs shall be given along with in Annexure I)	1 Graduate Engineer & 1 Diploma holder -5 Marks; More than 2 Human resources additional 2 marks for each additional human resource (Max 10 marks)
<p>Candidates scoring 50% or more will be selected for the next stage of empanelment, which is the presentation before the technical committee</p> <p><i>* If any of the essential criteria (7.2) is not met, then even if the total percentage is more than 50 for the remaining criteria, the firm will not be qualified for empanelment.</i></p>				
		<p>Presentation before the technical committee</p> <p><i>The Technical Committee will evaluate the agencies based on their experience, business models, understanding of the Kerala context, conveyance, experience, and O&M plans</i></p>		20 marks
<p>Suchitwa Mission will empanel the agencies in their respective categories based on their technical presentation and valuation</p>				

9.2 Evaluation Matrix for Startups

	Parameter	Requirement	Proof	Marks
	Startup registration.	The agency shall be registered under Startup India Scheme	Startup Registration Certificate issued by competent Authority	for a startup registration certificate - 5 marks
	Annual Turnover	Annual Turnover to be within the limit stipulated for Startups	Audited financial statement and auditor certificate can be given with Annexure I	Statement Submission - 5 marks;
	CV of key functionaries	Shall have at least one graduate Engineer and one Diploma holder for executing the projects	CV of the mentioned functionaries along with relevant certificates to prove the qualification and proof of employment in the agency (CVs shall be given along with in Annexure I)	1 Graduate Engineer - 5 Marks 1 Diploma holder -5 Marks; More than 2 Human resources additional 2 marks for each additional human resource (Max 20 marks)

	<p>Candidates scoring 50% or more will be selected for the next stage of empanelment, which is the presentation before the technical committee</p> <p><i>* If any of the essential criteria (7.2) is not met, then even if the total percentage is more than 50 for the remaining criteria, the firm will not be qualified for empanelment.</i></p>	
	<p>Presentation before the technical committee</p> <p><i>The Technical Committee will evaluate the agencies based on their experience, business models, understanding of the Kerala context, conveyance, experience, and O&M plan</i></p>	<p>20 marks</p>
<p>Suchitwa Mission will empanel the agencies in their respective categories based on their technical presentation and valuation</p>		

10. Mode of Submission

The detailed proposal in soft copies should be mailed to sectiong2021@gmail.com as a single PDF document on or before **23.12.2024, 5.00 pm**, and hard copies should be reached in a sealed cover (over which the “EOI for for Empanelment of Agencies for DPR Preparation, DPR Preparation & Execution, and Project Execution ” title shall be mentioned) to “The Executive Director, Suchitwa Mission, 4th Floor, Revenue Complex, Public Office Compound, Thiruvananthapuram 695 033, Kerala” on or before 26.12.2024.

11. Geography of The Project

The GWM Projects are taken up by Local Bodies such as Grama panchayats, Block Panchayats, and District Panchayats in the state of Kerala. The projects will serve the community of the particular LSG. Local bodies will hand over the hindrance-free land to the successful bidder. The bidder will be selected ONLY based on the limited tendering conducted by the LSG. Under no circumstances the work will be awarded to any of the agencies. The financial qualification that is stipulated in this EOI is for empanelment purposes only. The Financial Criteria for participating in the tender for any of the category applicants will depend on the actual value of work to be executed which will be specified by the local body in the tender conditions for respective projects. The local body shall execute a

tripartite agreement between the category 3 DPR-prepared agency and category 2 bidders and the category 2 bidders shall establish the work as per the DPR.

12.Funding

The funding for these projects will be mobilized by the LSGs from diverse funding sources (Central, State and other funding sources). The empanelled agencies in all the categories shall be in agreement with the local body regarding the fees as well as the project cost.

13.Language

The Proposal and all related correspondence and documents shall be written in the English language. If any supporting document attached to the Proposal is in any other language, the same will be supported by an English translation (duly authenticated/ attested by the Authorized Signatory of the Applicant).

14.Confidentiality

Information relating to the examination, clarification, evaluation and recommendation for the Empanelment applicants shall not be disclosed to any person not officially concerned with the process. SUCHITWA MISSION will treat all information submitted as part of all Proposals in confidence and will insist that all who have access to such material treat it in confidence. SUCHITWA MISSION will not divulge any such information unless it is mandated to be given under the RTI Act 2005 or ordered to do so by any Government authority that has the power under law to require its disclosure or due to statutory compliances.

15.Enquiries

Applicants should carefully examine the EOI documents and report any errors, omissions, discrepancies, clauses requiring clarification or any qualifications. Such queries shall be addressed to Suchitwa Mission Directorate as email within 7 days of publishing of EOI. Applicants are advised not to rely on oral responses to requests for clarification. Requests for clarification can be sent to sectiong2021@gmail.com

16.Incurred Expenses And Property Rights

This EOI does not commit or obligate Suchitwa Mission to pay any expenses incurred by the applicant in the preparation of their responses to the EOI. All such expenses are solely at the risk of the Applicant. By submitting Qualification, the applicant agrees that all documents to this EOI shall become the property of Suchitwa Mission.

17. Clarifications

To facilitate the evaluation of Proposals, SUCHITWA MISSION may, at its sole discretion, seek clarifications from any Applicant(s) regarding its Proposal. Such clarification(s) shall be provided within the time specified by the SUCHITWA MISSION for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing. Clarification /request submitted by the Applicants without the request of the SUCHITWA MISSION after submission of the proposal shall not be entertained.

If an Applicant does not provide clarifications within the specified time, its Proposal shall be liable to be rejected. In case the Proposal is not rejected, the SUCHITWA MISSION may proceed to evaluate the Proposal by construing the particulars requiring clarification to the best of its understanding, and the Applicant shall be barred from subsequently questioning the such interpretation of the SUCHITWA MISSION.

18. Right To Reject Any Proposal

Notwithstanding anything contained in this EOI document, the SUCHITWA MISSION reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.

SUCHITWA MISSION reserves the right to reject any Proposal if:

- At any time, a material misrepresentation made by the Applicants is uncovered or comes to the knowledge of the SUCHITWA MISSION.

Or

- The Applicants do not provide the supplemental information sought by the SUCHITWA MISSION, within the specified time for evaluation of the Proposal.

19. Cancellation

Suchitwa Mission reserves the right to cancel all or any part of this EoI process at any time and to acquire consultant services by other means at its sole discretion.

20.EOI Is Not An Offer For Contract

This EOI is not an offer to contract, nor should it be construed as such. It is a definition of the specific requirements of the Suchitwa Mission and an invitation to submit a response addressing such requirements.

21.EoI Closing Date

All the completed applications must be submitted to the specified mail address in the stipulated format no later than **23.12.2024, 05.00 pm**. The hard copy of the documents must be received at the office no later than **26.12.2024, 05.00 pm**. Applications received after the deadline will not be accepted.

Letter of Submission

(On the Letterhead of the agency including full Postal Address, telephone, facsimile and email address.)

Reference No.

Date:

To

The Executive Director
Suchitwa Mission
4th Floor, Revenue Complex
Public Office Compound
Thiruvananthapuram 695 033

Sir,

SUBJECT: INVITING EXPRESSION OF INTEREST (EoI) FOR EMPANELING AGENCIES FOR ESTABLISHING COMMUNITY LEVEL GREYWATER TREATMENT FACILITIES IN KERALA

Having examined the details given in EoI document for the above project, we(Name of the Agency) hereby submit the relevant Information for considering the EoI for establishing Community level Greywater treatment facilities in Kerala

- a. We hereby certify that all the statements made, and information supplied in the enclosed forms and accompanying statement is true and correct.
- b. We have furnished all information and details necessary for the EoI and have no further pertinent information to provide.
- c. We confirm that we have no objection in Suchitwa Mission or their authorized representative approaching individuals, employers, and entities to verify our competency and general reputation.
- d. We declare that all the provisions of this EoI Documents are acceptable to us. We also declare that we have not been debarred/ blacklisted by any Government/Semi Govt. organization in any state/country.

Encl:

1. Certificate of incorporation/registration/Power of Attorney,Partnership deed
2. Financial statement for three consecutive years within the last 5 years.
3. CV of key personnel

Name of the authorized person with company seal

Date:

Place:

List of Preferred District/ Districts

The agency can give their choice of preference for the districts
(Please indicate the number of preferences in the check box)

Preferred District of the agency

Kasargod <input type="checkbox"/>	Kannur <input type="checkbox"/>
Wayanad <input type="checkbox"/>	Malappuram <input type="checkbox"/>
Thrissur <input type="checkbox"/>	Kozhikode <input type="checkbox"/>
Ernakulam <input type="checkbox"/>	Palakkad <input type="checkbox"/>
Kottayam <input type="checkbox"/>	Idukki <input type="checkbox"/>
Alappuzha <input type="checkbox"/>	Pathanamthitta <input type="checkbox"/>
Kollam <input type="checkbox"/>	Thiruvananthapuram <input type="checkbox"/>

Also, I hereby declare that I have read the objectives of this EOI, and based on that I am applying for Category

Name of the authorized person with company seal

Date:

Place:

Annexure III

Experience details of the Agency

Sl.No	Description of work (Capacity, Location, Type (FSTP/STP/ETP/GWTP))	Name & Details of client	Type of technology	CAPEX in Rs	OPEX in Rs	Remarks

Note: Separate sheets may be used wherever necessary.

Letter of satisfaction/work order from the clients shall be attached

Name of the authorized person with company seal

Date:

Place:

Annexure IV

Format of Power of Attorney for Signing of Bid

(On stamp paper of Rs.200/-)

POWER OF ATTORNEY FOR SIGNING OF BID

Know all men by these presents, We _____ (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Ms /Mr (Name), son/daughter/wife of _____ and presently residing at _____, who is [presently employed with us/ the Lead Member of our Consortium and holding the position of], as our true and lawful attorney (hereinafter referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our EOI for “EMPANELING AGENCIES FOR ESTABLISHING COMMUNITY LEVEL GREYWATER TREATMENT FACILITIES IN KERALA ” including but not limited to signing and submission of all applications, and other documents and writings, participate in ' and other conferences and providing information / responses to Suchitwa Mission, representing us in all matters before Suchitwa Mission, signing and execution of all documents related to empanelment and undertakings consequent to acceptance of our bid, and generally dealing with Suchitwa Mission in all matters in connection with or relating to or arising out of our submission for the said EOI and/or upon award thereof to us and/or till the entering into of the empanelment with Suchitwa Mission. AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____, THE ABOVE - NAMED

PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS _____ DAY OF, _____, 2024.

For _____

(Signature)

(Name, Title and Address) Witnesses:

1.

2.

Accepted

[Notarized]

(Signature)

(Name, Title and Address of the Attorney)

Notes:

i. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under a common seal affixed in accordance with the required procedure.

ii. Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder

Annexure V

Allowable rate of Effluent Applications to Soil Absorption System

Percolation rate (Minute)	Maximum rate of Effluent Application (l/m ² /day)
1 or less	204
2	143
3	118
4	102
5	90
10	65
15	52
30	37
45	33
60	26

U.V Jose IAS (Retd)
Executive Director